



**AGREED Minutes of the Full Parish Council Meeting held at 7pm on
Wednesday 20th July 2022**

<p>Present: Cllr Graham Zacharias (Vice Chairman) (GZ); Cllr Tony Marshall (TM); Cllr Peter Williams (PW), Cllr Barry Shrimpton (BS); Cllr); Cllr Robert Mayne (RM); Cllr Natalie Hesketh-Brown; Cllr Jeremy Hunt (JH WSCC); Cllr Henry Potter (HP CDC) 14 members of the public also attended.</p>	
<p>Agenda Item 1 - Apologies for Absence – DH, RT</p>	
<p>Agenda Item 2 – Declaration of Interests/ Dispensation Requests To receive Declarations of Interest in respect of matters contained in this Agenda, in accordance with the provisions of the Localism Act 2011 in respect of Members and in accordance with the provisions of the Local Government Act 1972 in respect of Officers. To consider any Dispensation Requests received by the Clerk not previously considered. Regular declarations – Members Interests: Deborah Harwood – Lawns & Hedges</p>	
<p>Agenda Item 3 - Minutes of the last Parish Council Meeting – to approve as a correct record the Minutes of the Parish Council Meeting held on Wednesday 18th May 2022, It was agreed that an addition should be made to the minutes, Agenda Item 11 – Playground – There was a discussion about replacement or repair of the swings, DH explained that the money donated was for replacement not repair, therefore it was agreed that new equipment had to be purchased with these funds. GZ suggested that the minutes should be approved with this amendment, this was proposed by PW, seconded by BS. It was Resolved that the minutes were agreed and signed by GZ</p>	
<p>Agenda Item 4 – County Councillor Report – Mr Jeremy Hunt, Chichester North Division – WSCC Just a couple of CC happenings that might interest you:</p> <p>Firstly, the Government’s Fire Reform White Paper 2022 is out for consultation until 26th July and we are currently preparing our response. The white paper has three themes:</p> <p>People - proposals to modernise the workforce practices to deliver greater flexibility in service deployment and response, support partnership working and resilience and to promote talent and leadership skills.</p> <p>Professionalism - proposals to improve the professionalism of the fire and rescue service to ensure recruitment and training are appropriate to deliver a modern fire and rescue service.</p> <p>Governance - proposals to clarify accountability through the transfer of fire governance to a single elected individual. The white paper focuses on the aim to have the control of the F&RS transferred to the PCC. However, there are two further options. For large municipal areas or combined authorities, with a mayor, control can be transferred to the Mayor or, for services embedded within a CC area, such as WSCC, control can be designated by the Leader of an appointed Cabinet Member. In both these cases there is an</p>	

expectation that this will be balanced by a dedicated scrutiny committee. This is virtually identical to the current model we already have in WS.

Our proposed response will be presented at Public Cabinet on Wednesday 20th July, which of course is open to the public, either personally or by webcast (<https://www.westsussex.gov.uk/about-the-council/how-the-council-works/watch-county-council-and-committee-meetings-online/>) For more details on the consultation, go to:

<https://www.gov.uk/government/consultations/reforming-our-fire-and-rescue-service>

The Department for Environment, Food and Rural Affairs (DEFRA) has confirmed a case of avian influenza in a herring gull in the Arundel area. The UK Health Security Agency (UKHSA) advises that avian flu is primarily a disease of birds and the risk to the health of the general public is very low. As a precaution, however, it is important you do not touch or pick up any dead or visibly sick birds that you find. If you find any dead wild birds in any location, including swans, ducks, geese, gulls, or birds of prey, please report to the DEFRA helpline in the first instance. Telephone: 03459 33 55 77

The largest-ever local authority roll-out of electric vehicle (EV) charging points in the UK was launched on Monday (20 June) in West Sussex. West Sussex County Council, Adur and Worthing Councils, Arun District Council, Crawley Borough Council, Horsham District Council and Mid Sussex District Council signed a contract last year with Connected Kerb, one of the country's leading providers of EV charging infrastructure solutions, to install and maintain thousands of charging points across the county. The ground-breaking project will deliver transformational improvements to EV provision in the region, providing better access to charging facilities, particularly to those without off-street parking. Residents will be consulted over where they want the charging points located. Chichester District Council decided not to join the scheme. However, this only applies to the council owned car parks and other organisations, such as PC's and village Hall Committees, as well as local residents in the district can apply for charging points in their areas. Applications should not be made to WSCC, but direct to Connected Kerb. However, please note that this is a long term scheme and applications will be assessed against a set of criteria, so not all will be successful. For further detail, and information on how to apply, go to:

<https://www.connectedkerb.com/west-sussex-chargepoint-network>

Town and Parish News letter - as usual this month's edition contains some useful information for councillors to promote to their residents. Two important issues which are highlighted below are:

Help us share our BBQ safety message

Our West Sussex Fire & Rescue Service have launched a new campaign, in partnership with West Sussex Recycles, to encourage people to follow these three steps when putting their disposable barbecues in the bin:

Sizzle: Don't underestimate the heat of the barbecue as temperatures soar when cooking

Sit: Leave the barbecue to cool down for several hours

Soak: Cover the barbecue with plenty of water and remember: if it sizzles - it's still too hot to be binned.

The aim is to reduce the number of disposable barbecue-related bin fires this summer.

Public rights of way – what landowners and land managers need to know

A reminder that landowners and land managers are responsible for maintaining public rights of way that cross their land, making sure that the paths are clear, accessible and don't pose a risk to footpath users.

The [Countryside Code](#) outlines the rights and responsibilities of landowners and managers with regard to Public Rights of Way that cross their land.

Please share this information with your community.

Local Issues:

Lastly, I presume you are aware, but just for confirmation, both the Eroica cycling event, based at the motor circuit, and the Red Bull air races, proposed to take place to the north of the horse race track, have been postponed - for technical reasons - for this year.

Finally, don't forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news.

<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

Electric Charging Point Scheme – Ongoing project over 10 years, PC have applied for charging points as part of the accessibility project. JH suggested that if we had any problem with moving this scheme forward to contact him. CHS Scheme – JH has had several conversations with Mike Thomas, the reason the meeting didn't take place with the engineer prior to submitting is because a new engineer has recently been appointed. JH has asked that the engineer look at the application prior to scoring. GZ raised a question about the Fire Service Reform White Paper and whether it will affect budgets. JH reported that WSCC would be objecting to the suggestion that it be incorporated into the PCC as they will lose the flexibility for controlling funding, under the suggested new scheme there would not be the opportunity of providing extra funding to support the Fire Service.

Agenda Item 5 - District Councillor Report – Mr Henry Potter, Goodwood Ward

Advances are being made in the review of the District Local Plan and it is expected to be available soon for public consultation and then presentation to the Planning Inspectorate in October, for approval and acceptance. This Review has been a long and complex process considering all of the constraints we are faced with, mainly, of course due to the poor infrastructure we live with. All we can hope for is, that considering these constraints, to achieve a new housing target of 625 per annum, is not possible and a lesser figure could be acceptable.

The Annual Report of the District Council has been published and shows the continuing support given to residents and businesses and communities as we hopefully emerge from the Pandemic of the past 2 plus years. The High Streets are also being supported with Government 'Welcome Back' Funding, media campaigning and improvements to the public realm. Since March this year 17 new additional units of temporary accommodation at Freeland Close are in use for homeless people. It is hoped to reduce the reliance on bed and breakfast accommodation for those with no home.

Looking to the future, a Future Services Framework has been initiated to address uncertainties caused by the Covid pandemic in order that the Council continues to deliver the Services, and to the same standards, that our residents and businesses expect.

Another key achievement has been the Health and Community Well-being Service where referrals have reached the pre pandemic levels. This helps folk with weight management, quitting smoking, physical activity and alcohol issues, these having risen during isolation during lockdowns.

By and large the future looks a little brighter.

However, on not so much a bright note, I attended a online 'Workshop' held by Southern Water last Friday where they opened a consultation period to engage with their customers. They admit without reservation their poor track record and proposed many measures they will be pursuing in the future.

First of all, with a estimated population growth of 7%, which I believe to be an UNDER estimate, by 2040, the South East of England will see a SHORTFALL in water supply of 1 billion litres per day. Unless we all take steps to reduce our water consumption considerably, we could be in a serious situation. SW are considering a de-salination plant at Littlehampton but that could be as late as 2040, 18 years hence. They also expect by 2050 to reduce to zero!! storm water overflows of the networks. Some slight comfort for residents in the Valley, but within 28years??

Nothing like ambitious enough.

There will be more on this as the consultation progresses. They have committed to ensuring that all Chalk streams would be cleaned up by 2024.

<p>HP reported that following a meeting at SDNP, progress was being made on the extension to the Centurion Way, the work has now been sent out to tender. With regard to West Dean tunnel, SDNP are negotiating with West Dean Estates for a path from opposite the Selsey Arms to the pumping station, running through the woods. HP also asked about the Heritage Boards for Singleton and Charlton and advised on installation. He also raised the issue with noise at Charlton Barns, under the Equalities Act, any abusive behaviour can be reported. He has briefed Nick Bennett, Monitoring Officer at CDC who is responsible for looking into this type of situation. Nick will be in touch with the people involved, or via HP who will forward any correspondence to the Clerk who will notify Karen Nash. There was a discussion about Southern Water relating to the fact that they have been lining pipes in Charlton, JH is keeping the pressure up on Southern Water and the Environment Agency. Natural England have created Water Neutrality Zones without any consultation with local authorities Any new developments have to gain permission from the Waste Water agency before permission is granted and any new development has to write a statement on how they will achieve water neutrality .</p>	
<p>Additional Item – Filming for The Burning Girls to be shown on Channel 5 – Ollie the Location Manager, he talked about his role working with communities to give benefits, not only monetary to the areas where filming takes place. He spoke about plans for filming and the background of the story. There is more information on the Parish Council website, singletonparishcouncil.co.uk He will ensure that there is as little impact as possible in the villages. Drones would be used to get the feel of Sussex and the scenery, there will also be shots driving through the village. Filming will start on week of 22nd August for 3 or 4 days and again in October/November. Filming will take place in Singleton, Charlton, East and West Dean. There will be a scene driving from Charlton to Singleton so there will be a request to residents of Bankside and The Partridge to move their cars for a short period of time, alternative parking will be provided. There will be a necessity to stop and hold traffic on Knights Hill. In Charlton filming will take place in the field behind The Fox Goes Free and near the telephone box. They will be recruiting extras for the film, the producer favours people with dogs, they are also looking for Marshals (see singletonparishcouncil.co.uk website for all the details). All large trailers will be located outside of the villages, they will also be trying to use the facilities of local establishments like the Village Hall and The Partridge. Any venues used will be paid a hiring fee and there will be a donation to local projects. Every resident in the villages will receive a letter explaining what is happening.</p>	
<p>Agenda Item 6 - Public Open Forum – 15 minutes is allowed for the public to ask questions relating to this agenda or matters affecting the Parish. Philip Maber reported that he is supporting the joint Community Highways Scheme Application for Centurion Way with Chichester and District Cycle Forum. Karen Nash and Liz Jasper requested support from the Parish Council with the noise issue at Charlton Barns. This was discussed in detail under Item 5. It was reiterated that the police said that the person involved with creating the noise should not be approached by the public. HP reported that Hayden Morris at Goodwood should be contacted about this issue, KN confirmed that a letter was about to be sent to him. GZ confirmed the on going support from the Parish Council.</p>	
<p>Agenda Item 7 - Council Matters Policies – Approve revised Standing Orders and Pension Discretion Policy - it was agreed to approve both policies, Standing Orders were proposed by PW and seconded by RM and Pension Discretion Policy proposed by PW and seconded by TM.</p>	
<p>Agenda Item 8 - Village Matters CHS Application – The document has been circulated to all parish councillors, amendments made and the proposal is to submit the application by 31st July. BS commented on the executive summary, suggesting that it was more of an introduction. There was a discussion about this, JH commented that he felt it was fine, as it was a summary of what the Parish Council was proposing. He suggested that the document be sent to Mike Thomas asking if in his opinion the document was set out correctly. GZ asked BS if this was acceptable, he confirmed that it was. PW raised the proposal to remove the centre white lines on the A286 and introduce white lines along the edge of the road. There was a discussion about this and TW confirmed that it was not the intention to make the lines far enough from the edge of the road to imply that it was</p>	

<p>acceptable to walk on the road. JH suggested all the points raised were valid, however, the technical implications of our proposal would be considered by the engineers and it would be their decision as to what would be possible, practical and safe. It was agreed that the application would be submitted, this was proposed by RM and seconded by BS.</p> <p>Playground Project – NH-B circulated the presentation that was given to local parents and children. At the presentation there was a discussion about how funds could be raised by involving the children. NH-B and RT will be developing ideas. There were lots of suggestions from MOP's, including, car washing, sponsored cycle ride, rounders/cricket matches etc. all ideas will be explored. A JustGiving site has been set up, this is being promoted in the Valley Diary, Facebook and will be on the Parish Council website. Any donation however small will help. Thank you to all those who have already donated. VN presented the figures below. NH-B is currently negotiating on prices for Phase 2.</p> <p>Church Path – MOP raised the state of this path, PW explained that he has arranged for the original company to carry out further work on the path, he impressed on them that currently there was a health and safety risk to people using the path. There was a discussion about what the best solution would be, VN mentioned that Darren was willing to improve the path, it was decided to wait until the company have carried out the further work and review again. MOP couldn't understand why the council spent the money on a really ugly path. It was explained that at the Public Forum the vulnerable people of the village requested a path as they felt it was unsafe to walk from Church Path to the Church. It is hoped that once the further work takes place the path will be more attractive.</p>	
<p>Agenda Item 9 – Finance Balance in Current Account (18/07/22) - £5,124.80 Playground Reserves held in Current Account - £22,815.00 Accessibility Project Reserves held in Current Account - £5,500.00 Heritage Board held in Current Account - £600.00 Balance in Savings Account (18/07/22) – £7,003.33</p> <p>Money Received Donation of surplus funds from Owen's bench for the Playground - £165.00 Donation from W&D for the Heritage Boards - £300.00 Donation from The Fox Goes Free for the Heritage Boards</p> <p>Playground Project Phase 1 – 2 x Swings, Sportswall Goal and Basketball = £22,490.21 – Ordered Phase 2 – 3 x Picnic Benches & Track - £30,552.68 approx. Phase 3 – To be agreed.</p> <p>Surplus money already received = £324.79 Money pledged = £18,250.00 (15K CDC, £3K IGas, £250 CDC Jubilee fund for bench) Total Available for Phase 2 = £18,574.79 Match Funding pledged if we raise £5000.00 on JustGiving - £5000.00 Therefore, potential of another £10,000.00. If successful, this will leave us short of £1,977.89 for Phase2 (Natalie may be able to negotiate on prices received)</p> <p>Then we will need to start fundraising for Phase 3 – Updating the existing playground.</p>	
<p>Agenda Item 10 – Planning Reports have been circulated, posted on the notice boards and website. Further to the reports being circulated notification has been received that the application from 1 Grooms Yard has been refused.</p>	
<p>Meeting Closed – 20.25</p>	
<p>Confirmed that these minutes are a true and accurate record of the meeting Signed: REBECCA TROWELL Name & Position: COUNCILLOR Date:</p>	

